

# TRANSFER PROCEDURE

## Loading Procedures

1. Inspect hose for certificates of date
2. Close valve #7
3. Open valve P-4 or S-5
4. Open loading valve
5. Open valves V-5 & V-6
6. Open valves 3-P, 3-S, 2-P, 2-S, 1-P, 1-S
7. Close valves as tanks reach full levels
8. Keep barge on an even trip while loading
9. Upon completion of loading, close all valves

## Discharge Procedures

1. Inspect hoses for certificates of date
2. Close loading valve
3. Open valve #5, #6, #7
4. Open valve P-4 or S-4
5. Open desired tank valve
6. Close tank valve after completion of discharge of each compartment
7. Keep barge on even trim while discharging
8. Upon completion of pumping, close all valves

